

S-E-C-R-E-T

Approved For Release 2001/04/10 : CIA-RDP81B00879R001100030031-7

Voucher No. 2122  
17 July 1959

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Monetary Branch

SUBJECT : Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

a. Check drawn in favor of: ITEK Corporation 25X1A  
b. Amount: \$34,229.65  
c. Contract Number: BB-350-300 Rev [REDACTED]  
d. Invoice Number: 7 and 9  
e. Check to be dated: 22 July 1959

2. Pertinent documentation in connection with this classified transaction which has not been included in Comptrollers Instruction No. 32 (Notice 20-56, after approval by the DCI 15 December 1956), is on file in the Office of the Comptroller, DPD-DD/F.

3. The payment requested is based on progress made by the Contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." The Allotment Symbol applicable to this request is see below, and the amount is chargeable to General Ledger Account No. 600xx. 601.0.

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension 8737/8738 when payment is ready for disposition.

9-1007-50-001 (07.9) \$ 7,181.44  
X-0175-10-000 (07.9) 27,048.21

25X1A

SIGNED

Total \$34,229.65 Authorized Certifying Officer

17 July 1959

30  
DOCUMENT NO. 30  
NO CHANGE IN CLASS.   
 DECLASSIFIED  
CLASS. CHANGED TO: TS S C 2012  
NEXT REVIEW DATE: 6/2/82  
AUTH: HR 70-2  
DATE: 6/2/82 REVIEWER: 008632

P-AID  
551-020100  
JUL 22 1959  
(123-20100)  
JUL 22 1959

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ATTENTION : Monetary Branch

SUBJECT : Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

a. Check drawn in favor of: ITEK Corporation  
b. Amount: \$34,229.65  
c. Contract Number: BB-350  
d. Invoice Number: 7 and 9  
e. Check to be dated: 22 July 1959

2. Pertinent documentation in connection with this classified transaction which has not been included in Comptrollers Instruction No. 32 (Notice 20-56, after approval by the DCI 15 December 1956), is on file in the Office of the Comptroller, DPD-DD/P.

3. The payment requested is based on progress made by the Contractor to date and should be processed against General Ledger Account No. 136, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." The Allotment Symbol applicable to this request is see below, and the amount is chargeable to General Ledger Account No. 600xx. 601.0.

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension 8737/8738 when payment is ready for disposition.

9-1007-50-001 (07.9) \$ 7,181.44 ✓ 25X1A  
X-0175-10-000 (07.9) 27,048.21 ✓ P

SIGNED

Total

\$34,229.65

Authorized Certifying Officer

Dist:

2 - Add

✓ Contract BB-350 (Post)

1 - Voucher

HEB:en/17 July 1959

17 July 1959

DOCUMENT NO. 31  
NO CHANGE IN CLASS.   
 DECLASSIFIED  
NEXT REVIEW DATE: TS 5 9 2012  
AUTN: NM 132  
REVIEWER: 008632

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S-E-C-R-E-T

Joe & called Kelly in the  
1/26/59 to change the  
copies sent to Finance  
from 3 to the getting on  
the IBM run. Later  
in the day, Joe  
received a call  
saying a few



## METHOD OF OR ABSENCE OF ADVERTISING

## METHOD OF ADVERTISING

1. Advertising in newspapers Yes  No .
  2. (a) Advertising by circular letters sent to \_\_\_\_\_ dealers.  
(b) And by notices posted in public places Yes  No   
(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

## **ABSENCE OF ADVERTISING**

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.
  4. Without advertising in accordance with \_\_\_\_\_
  5. Without advertising, it being impracticable to secure competition because of \_\_\_\_\_

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

**NOTE.**—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, as amended.)